

Notice of Meeting

People, Performance and Development Committee



SURREY
COUNTY COUNCIL

Date & time
Thursday, 14 June
2018
at 12.00 pm

Place
Room G44 - County
Hall, Kingston upon
Thames, KT1 2DN

Contact
Andrew Baird
Room 122, County Hall
Tel 020 8541 7609

Chief Executive
Joanna Killian

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[@SCCdemocracy](https://twitter.com/SCCdemocracy)

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This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Andrew Baird on 020 8541 7609.

Members

Mr David Hodge CBE (Chairman), Mr John Furey (Vice-Chairman), Mr Colin Kemp, Mr Eber A Kington, Mr Tim Oliver and Mrs Fiona White

AGENDA

1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

2 MINUTES OF THE PREVIOUS MEETING 9 APRIL 2018 AND 26 APRIL 2018 (Pages 1 - 26)

To agree the minutes of the People, Performance and Development Committee meetings held on 9 April 2018 and 26 April 2018 as a true record of those meeting.

3 DECLARATIONS OF INTEREST

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter

- (i) Any disclosable pecuniary interests and / or
- (ii) Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting

NOTES:

- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner)
- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial.

4 PROCEDURAL MATTERS

a. Members' Questions

The deadline for Member's questions is 12.00pm four working days before the meeting (*Friday 8 June*).

b. Public Questions

The deadline for public questions is seven days before the meeting (*Thursday 7 June*).

c. Petitions

The deadline for petitions was 14 days before the meeting, and no petitions have been received.

d. Representations received on reports to be considered in private

To consider any representations received in relation to why part of the meeting relating to a report circulated in Part 2 of the agenda should be open to the public.

- 5 ACTION REVIEW** (Pages 27 - 34)
- For Members to consider and comment on the Committee's actions tracker.

- 6 PEOPLE, PERFORMANCE AND DEVELOPMENT COMMITTEE REVIEW AND FORWARD WORK PROGRAMME** (Pages 35 - 40)

Purpose of the Report:

To approve proposed changes to the focus of the Committee, the frequency of meetings and to agree a revised Forward Work Programme.

- 7 MEMBER/OFFICER WORKING RELATIONSHIPS** (Pages 41 - 48)

Purpose of the Report:

To update Members on the initiatives undertaken by the Council to foster effective working relationships between Members and officers.

- 8 EXCLUSION OF THE PUBLIC**

Recommendation: That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information under the relevant paragraphs of Part 1 of Schedule 12A of the Act.

PART TWO – IN PRIVATE

- 9 TUTORS' PAY ARRANGEMENTS** (Pages 49 - 60)

Purpose of the Report:

This report provides members of the People, Performance and Development Committee (PPDC) with an overview of the current pay arrangements for all tutors in Cultural Services and outlines changes proposed as part of phase 2 of Pay and Reward for formalising a pay model in line with Surrey pay principles.

It also sets out a recommendation for the 2017/18 pay award.

Confidential: Not for publication under Paragraph 4

Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority.

- 10 SENIOR APPOINTMENT OF EXECUTIVE DIRECTOR ECONOMY, GROWTH AND COMMERCIAL** (Pages 61 - 62)

Purpose of the Report:

The People, Performance and Development is asked to proceed with interviewing for the post of Executive Director Economy, Growth and

Commercial.

The shortlisted candidates will be interviewed by the Committee. The Committee will then discuss and, if appropriate appoint to the role of Executive Director Economy, Growth and Commercial. This recommendation is subject to the notification of every Member of the Cabinet of the proposed appointment and their right of objection specified in the notification.

Confidential: Not for publication under Paragraph 1
Information relating to any individual.

11 PUBLICITY OF PART 2 ITEMS

To consider whether the item considered under Part 2 of the agenda should be made available to the press and public.

Confidential: Not for publication under Paragraph 1
Information relating to any individual.

Joanna Killian
Chief Executive

Published: Wednesday, 6 June 2018

MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE

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